

Allie Cunningham

Case Management Supervisor

CONTACT

673 Benjamin Franklin Ct
Nineveh, IN 46164

317-443-5781

acunningham@inspirecm.com

Education

University of Southern Indiana; Evansville, IN

- Bachelor of Science Degree in Special Education, 2006; Dean's List; Cum Laude
- Licensed in Mild Intervention: Elementary/Primary, Elementary/Intermediate, Middle School/Junior High

Southport High School; Indianapolis, IN

- Core 40 Diploma, 2002; Cadet Teaching Experience, RISE Learning Center, 2002

Medicaid Waiver Experience

Case Manager, Case Management Supervisor, Training Coordinator

Inspire Case Management, 2018-Present

- Serve as an advocate for individuals with developmental disabilities
- Responsible for maintaining a personal caseload including the facilitation of the quarterly and annual meeting process, in-home visits, the completion of the monitoring checklist, and development/maintenance of the person-centered individualized support plan using the LifeCourse Framework within designated time frames
- Responsible for the supervision of assigned case managers including responding to and assisting with crises and conflict resolution, auditing assigned caseloads and facilitating the quality auditing process for select files monthly, and completion of the evaluation process
- Communication with state personnel including: BDDS, BQIS, and FSSA
- Responsible for hiring, orientation, and ongoing training for new case managers
- Responsible for training of case management staff and compilation of training credits required by Inspire Case Management, the Bureau of Developmental Disability Services, and the State of Indiana

Case Manager

Unity of Indiana, 2015-2018

- Serve as an advocate for individuals with developmental disabilities
- Responsible for maintaining a personal caseload including the facilitation of the quarterly and annual meeting process, the completion of the monitoring checklist, and development/maintenance of the individualized support plan

QIDP, Service Coordinator

Bridges of Indiana, 2014-2015

- Serve as an advocate for individuals with developmental disabilities
- Responsible for hiring and training direct support professionals
- Responsible for completing the intake process for new consumers and families, participation in the quarterly and annual meeting process, and documentation of consumer status
- Responsible for scheduling direct support professionals with identified consumers and families
- Responsible for the development of High Risk Plans
- Responsible for service billing and staff time off requests
- Responsible for annual evaluations, corrective actions, and promotions

Direct Support Staff

Putnam County Comprehensive Services, 2007-2013

Bridges of Indiana, 2003-2005

- Serve as an advocate for individuals with developmental disabilities
- Provide direct support to consumers in accordance with their individualized support plan to foster independence in home and community-based settings
- Completion of required documentation, training, and communication with the individual, family, and team

Teaching Experience

Special Education Teacher, Essential Skills, Full Time

Center Grove Middle School North, 2006-2013

- Responsible for teaching middle school-aged students diagnosed with mild and moderate developmental disabilities within a self-contained setting
- Responsible for the development of Individualized Education Plans including the implementation and data collection associated with the IEP process
- Responsible for effective parent/teacher communication, mitigation of risk and behavior within the classroom environment, and scheduling of classroom support staff
- Responsible for the hiring, training, and evaluation of classroom support staff

Special Education Teacher

Summer Programs; Special Services Johnson County, Easter Seals Crossroads; 2006-2010

- Responsible for summer school students and campers diagnosed with mild and moderate developmental disabilities
- Responsible for the implementation and data collection of summer educational programming

Additional Certifications/Volunteer Experiences

- CPR/First Aid Certified
- CPI Non-violent Crisis Intervention Certified
- PCISP Rubric 2.0 Working Session presented by BDDS
- Enhancing Person Centered Outcomes Through the LifeCourse Framework
- Using the LifeCourse to Develop Strengths Based Outcomes
- Best Buddies Chapter President
- Special Olympics/Adaptive Sports Coach

Technology and Skills

- Microsoft Office applications
 - State Systems including: Citrix, INsite, BDDS Portal, State of Indiana Reporting and Level of Care tools, Canvas Training, Success Factors Learning
 - LifeCourse Framework and Tools
 - Person-Centered Individualized Support Planning process
 - Detail-oriented
 - Organized
 - Efficient and effective communicator
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